1. From the Libraries home page, click the Articles (Databases) link.

2. Click Database descriptions A-Z list.

3. Use the alphabet links ...

4. Scroll down to the name of the database you wish to add to your course.

5. Click the link for “more ... “

6. Highlight and copy the ready-made link at the end of the database description.

7. Log in to Blackboard and select the course.

8. Click Web Links. (Note: You can also create links to databases in other areas of Blackboard.)

9. Be sure Edit mode is toggled ON (the default setting)
10. Hover over “Build Content” and select Web Link from the list of options.

11. Type the name of the database in the Name box.

12. Click in the URL box and press Ctrl + V to paste the database URL or choose Paste under the Edit menu.

13. Click in the text area below and type your annotation. For example, "Available through STLCC Libraries."

14. Scroll down the page. Under Web Link Options, select Yes for "Open in new window."

15. Click the Submit button.

16. To test your link, toggle the Edit mode OFF.

17. Click the database link and it should open in a new window.

18. For more information, contact Kirsten Abotsi at 314-644-9562 or kabotsi@stlcc.edu.

April 17, 2017